

KARABÜK UNIVERSITY HALL ASSIGNMENT FORM			
Club Name		Application Date	./ ./ 2012
Contact Person		Activity	
Phone Number of contact person		Date of Start	./ ./ 2012
Kind of activity		Date of end	./ ./ 2012
Subject of the activity		Time of the activity	-
Name of the Visitors/Speakers		Waged..... Free.....	Participator From University: Outside of University:
	-The firm will not open a stand. <input type="checkbox"/>		
Demanded Hall		Demanded Equipments	
Prof. Dr. Bektaş Açıkgöz Conferance Hall		Stable Microphone -Table (..... no)	
Faculty of Science Conferance Hall		Portable Microphone - Chair (..... no)	
Prof.Dr.Bektaş AÇIKGÖZ Foyer Area		sound system equipment - Stand table (..... no)	
Yrd.Doç.Dr.Kerim KARA Foyer Hall		Board	
Engineering Foyer Area		Screen-Curtain	
Amphitheater		Overhead Projector	
Merriment area		Dia Projection	
Classroom (.....)		Barcovision	
Botanic Garden		Video/DVD	
SKS Meeting HALL		Music System	
Others (.....)		<input type="checkbox"/> Computer.....!_ Others.....	
Demanding Person:			

Event Demand Form Information

- 1- It is necessary to book the demanded hall fifteen days earlier and it will be approved a week earlier.
- 2- Posters will be hung on the billboards in the campus and will be collected after the event.

- 3- For the Classroom events, the permission will be got from the faculty and 1 copy of the form will be handed to the faculty.
- 4- If the visitors/speakers are many, there will be an addition list.